



Interreg MMIAH Liverpool City Region local partners steering group meeting
Monday 21 May 2018, 10.30am
Liverpool City Region LEP, One Mann Island

Present

Denise Courcoux, Robina Deakin, Katherine Lynch Peter Sandman, Natasha Mealor, Daniel Poole, Steve Sherlock

Apologies

Mark Catherall

Item	Comments
1. Welcome and introductions	Apologies noted as above.
2. Project overview presentation	<p>SS gave an overview of the Interreg MMIAH project and the aims and objectives specifically around work package 6 – the development and implementation of pilot projects to enhance each site as a tourist asset and increase in the cultural offer linked to their history and heritage.</p> <p>Key points were as follows:</p> <ul style="list-style-type: none">• Work programme 0-2: Project set up and governance• Work programme 3-5: Evolutionary study – audit and assessment of LCR assets.• Work programme 6: Delivery of pilot interventions; Albert Dock, Port Sunlight Village and Lord Street, Southport. SS gave an overview of all pilot projects as best practice examples.• Work programme 7: Marketing and communications – familiarisation visits etc. <p>Key roles and responsibilities of LEP and LCR partners as follows:</p> <p>LEP</p> <ul style="list-style-type: none">• Project manage the LCR elements• Manage claims• Appointing consultants to undertake the technical work required to develop work across the relevant workstreams 3,4 & 5

- LEP to comply with EU Commissions payment terms and conditions
- LEP to meet deadlines for submission of claims and accompanying progress reports

LCR partners

- Project partners will be expected to accept any liability for VAT that relates to project payments

3. Budget split

Intervention rate for the MMIAH project is 75% meaning the LEP (and its partners) are required to find 25% (cash or cash/in kind).

Port Sunlight & Lord Street: Overall € 40,000 each, with a € 10k contribution from each.

Tate: € 60,000 Overall project budget - €15k contribution from Tate

SS gave an overview of eligible and ineligible costs

4. Claims and submissions

FLC will meet with partners prior to claim submission.

All agreed to retain evidence and paperwork for audit requirements.

All claims to go through the LEP

2 claims per year – August (covering period January to June) and February (covering period July to December).

5. Next steps and initial requirements

Port Sunlight to update their proposal to reflect delivery timescale changes and expenditure details. to be submitted to LEP by mid July.

Partnership meetings to take place every 2 months – next meeting to take place at Tate Liverpool (July 2018).

Tate to send re-draft of partnership agreement to PS

LEP to feedback outcomes of Partner Steering Committee meeting in Cork at next meeting.

Tate to submit monthly project updates to NM. This will be submitted within the project update report accompanying the claims.