

Liverpool City Region LEP

SuperPort Committee - Terms of Reference

1. The purpose of the SuperPort Committee is to develop and deliver strategies and action plans for port, maritime and logistics sector, generating business growth and creating jobs, acting on behalf of the Liverpool City Region Local Enterprise Partnership.
2. The SuperPort Committee will comprise a maximum of 12 members drawn predominantly from the private sector with knowledge and expertise to inform the development of the sector strategy and its effective delivery. Appointment to the Committee will be approved by the LEP Board.
3. The key expertise required will be agreed periodically by the Committee reflecting the strategic priorities of the sector. It will include senior people from the key SuperPort infrastructure, businesses and from Local Authorities. This will include Port, Airport, Transport, Logistics, Maritime, Retail, Manufacturing, Shipping and Development.
4. SuperPort Committee members should consider becoming Corporate members of the LEP to demonstrate their support and commitment to the City Region economy.
5. Membership of the Committee will be for a period of 2 years. Membership can be renewed for a further 2 years subject to the agreement of the LEP Board.
6. SuperPort Committee Chair and Deputy Chair will be nominated by the Committee and appointed by the LEP Board. These positions will last 2 years unless otherwise agreed.
7. The SuperPort Committee will meet a minimum of 4 times per annum.
8. The Committee and its members will be supported by the LEP executive who will provide secretariat services and take forward the recommendations of the Committee.
9. The Committee will report regularly and as required to the LEP Board through the LEP Executive and the LEP Board Champion.
10. The Committee, through the LEP Executive, will support a SuperPort Panel which will be open to all those in the City Region who are interested in the development of the sector. There will be a minimum of 2 SuperPort Panel meetings per annum.
11. The Committee and LEP executive will actively engage, inform and consult with the SuperPort Panel and its members on key issues for the sector. The Panel will be invited to propose suggestions for Committee Membership where these meet the agreed criteria.
12. The Committee will direct and approve the Executive's outputs and monitor its performance against the approved action plans, programmes and budgets.
13. The LEP Executive will take responsibility for secretariat, expenditure, bidding for public funds and for creating commercial income (as appropriate) subject to the Scheme of Delegated Authority approved by the LEP Board.