

Advanced Manufacturing Board

Terms of Reference

Strategic Aim

The Advanced Manufacturing Board is a Board of the Liverpool City Region Local Enterprise Partnership (LEP).

Its remit is to be the city region's expert and leadership group to support and accelerate the growth, productivity and competitiveness of the Advanced Manufacturing economy in the Liverpool City Region.

The Advanced Manufacturing Board will be a high level leadership group, bringing together private and public sector partners from the wider 'Advanced Manufacturing community' which will support and facilitate.

It will;

- Develop a vision and action plan for a dynamic, competitive and sustainable Advanced Manufacturing Sector the city region which can contribute to the UK's competitiveness.
- Co-ordinate, facilitate and oversee delivery of action and investment to support the vision and plan; and report on progress and key issues to the LEP.
- Forge strong connections and influential relationships with the national level (particularly Department for Business, Innovation and Skills and the Technology Strategy Board) and with the EU.
- Co-ordinate and broker collaborative relationships around key opportunities for Advanced Manufacturing within and, in conjunction with the LEP.
- Facilitate networking and inter-action between specialist sectoral and other Advanced Manufacturing groups, agencies and programmes.
- Support, engage with and otherwise facilitate action by partners to deliver priority projects and programmes and require, receive and review information on project proposals, funding and progress from lead partners responsible for key projects.
- Ensure that the LEP is advised of progress, key issues and any material changes which are likely to affect the LEP's overarching Business Plan and that any necessary corrective action is taken.

Roles and responsibilities

- Identify gaps or underperformance in existing support.
- Develop new activities and programmes to accelerate business formation and growth.
- Secure new private and public sector funding streams.
- The Advanced manufacturing Board will act as an advisory body for the LCRLEP Board on all matters within the scope of its remit.
- The Advanced Manufacturing Board will identify all issues of major importance including strategy, key strategic objectives and targets and key decisions involving the prioritisation of support for Advanced Manufacturing growth and productivity.
- The Advanced Manufacturing Board will work closely with other senior Boards of the LEP, including the Employment and Skills Board and any new groups with a directly relevant remit, that the LEP may establish.
- The Chair of the Advanced Manufacturing Board will agree the most appropriate forms of

joint working with the Chairs of the other senior Boards and these might include reciprocal membership or regular attendance of each others' Boards.

Out of Scope

The advisory board will not:

- Assume any executive powers to make decisions except in line with its role as an advisory body to the LEP.
- Assume any responsibility for local targets.

Chairs and independent members will not be remunerated.

Membership

Chaired by Private Sector Chair.

Individual Members will commit to attending three out of four meetings of the Advanced Manufacturing Board as a condition of membership.

Membership should be representative of the key Manufacturing sectors and Manufacturing support agencies.

Maintain high standards of governance at all times.

Frequency

- (i) The AMB will meet 4 times a year and aim to fit into the LEP Board cycle and to facilitate interaction between the AMB and the LEP.

Secretariat /Hosting

LCRLEP

Key role for Manufacturing support agencies – MAS, EEF, Local Authorities and HEIs.

Role profile – Board Member

Representatives on the board will have the following profile:

- Senior level, able to convene, manage, and represent Key Sectoral Areas
- Committed to supporting and accelerating the growth, productivity and competitiveness of the Advanced Manufacturing sector.
- A wider interest in the success of the local, regional and national economy.
- Does not hold any conflicts of interest that stop them effectively undertaking their role.