

Liverpool City Region **Port Access Steering Group**

Terms of Reference

1. Introduction

The Terms of Reference set out below outline context, governance, focus and responsibilities of the Liverpool City Region (LCR) Port Access Steering Group. The Group has been established to support the City Region Cabinet and Local Enterprise Partnership and the delivery of the LCR City Region Deal commitment to address transport access to the Port of Liverpool in support of the wider Superport proposals.

2. Terms of Reference

Purpose

- To deliver the commitments in the Liverpool City Region Deal relating to access to the Port of Liverpool.
- To facilitate the delivery of the packages of transport measures across all modes that will provide the required transport access improvements for the future of the Port of Liverpool through the development and implementation of an agreed work programme.

Shared priority statement

- To see the realisation of the economic benefits of SuperPort and the Port of Liverpool expansion for the wider City Region and for the local communities near the Port.
- To support interventions that will mitigate and manage the environmental impacts of port expansion and associated transport activity

Accountability

- The partners within the Group will be accountable to each other to ensure that partnership working is productive, sustainable and supportive.
- Partners responsible for specific interventions will be accountable to the Steering Group for ensuring the delivery those interventions.
- The Steering Group will be directly accountable to the Liverpool City Region Cabinet.
- Reports on progress will also be provided for information to and engagement with the Local Transport Plan Board, the Local Transport Body, the Local Enterprise Partnership Superport Committee and the City Region Deal Implementation group.

Steering Group Membership

- The Steering Group shall include representation from key public and private sector stakeholders and delivery partners across the City Region, including Department for Transport, Highways Agency, Network Rail, Sefton Council (representing the City Region local authorities), Liverpool Mayor's Office, Liverpool City Council, Liverpool City Region Local Enterprise Partnership, Merseyside Integrated Transport Authority, Peel Ports. Invitations to attend shall also be offered to other parties as appropriate, e.g. Mersey Maritime, Warrington BC.
- The Group will be chaired by a senior representative from Sefton Council.
- The members of the Group shall be represented by staff at a senior level authorised to make strategic and financial recommendations on behalf of their organisation.

Relationship management/people and partners

- To work collectively to achieve the Group's objectives and priorities.
- For individual partners to take responsibility for the development and delivery of specific interventions in the work programme appropriate to their areas of activity and as agreed by the Group.
- To make recommendations to the LCR Cabinet and the Department for Transport or its agencies for the resourcing and implementation of specific activities identified in the work programme

Communication

- To develop and implement agreed communications protocols for sharing and disseminating information within the Steering Group and to the public domain.
- To communicate progress to the LCR Cabinet as well as wider partnerships thus raising the confidence of stakeholders and the local community in the delivery of the port access commitments.

Performance Management

- To accept responsibility for delivery of the actions identified in the City Region Deal Implementation Plan.
- To agree clear realistic outputs and milestones as part of the work programme for each intervention.
- To undertake regular review of the agreed work programme and to update the outputs and milestones as appropriate.
- To report on outputs and milestones to the LCR Cabinet, including details of any necessary remedial action where these have not been achieved.

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